

PUBLIC WORKS COMMITTEE
Isle of Palms, South Carolina
June 5, 2007

The regular meeting of the Isle of Palms Public Works Committee was held at 4:30 p.m. on Tuesday, June 5, 2007 in the Public Works Building, 1303 Palm Boulevard, Isle of Palms, South Carolina. Present were Chairman Bettelli, Councilwoman Hanbury and Councilman Cronin, City Administrator Tucker, Public Works Director Pitts and City Clerk Copeland.

1. Call to Order. Councilman Bettelli called the meeting to order and stated that members of the press and public had been duly notified in accordance with the Freedom on Information Act.

2. Approval of Previous Month's Minutes.

Motion: Councilman Bettelli moved for the approval of the minutes of May 2, 2007 as corrected by Councilwoman Hanbury (copy attached); the minutes were approved without objection.

3. Citizens' Comments: No comments.

4. Monthly Department Report for May 2007 – Director Donnie Pitts

Director Pitts began his report by commenting that the highlight of the month had been the team effort between the Police Department and the Public Works Department to get the signs up for the busy season and the general maintenance of all street signs. The trash was at the same percentage increase over 2006 as was April. There is still the concern over the sandbags; there is a roll-off container at the property owners' beach house, which is being filled daily, therefore, requiring off loading daily. On the issue of mixing the sandbags with other garbage, Director Pitts reported that the weight of the sandbags in the barrels is causing problems with the sub-contractor's trucks' hydraulics; if he manages to get one of the roll-offs into his container, then there is the fact that these bags will not compact. Plus the remaining sand in the bags is causing an additional problem with the trucks. As a result, the bags are having to be isolated from other trash and will have to be disposed of separately from other trash and garbage.

Administrator Tucker informed the Committee that Nancy Vinson of the Coastal Conservation League had contacted her about the City partnering with them for an emergency beach sweep. Ms. Vinson was referred to Director Pitts since it would be imperative that the bags picked up are kept separate from any other debris that might be collected. The beach sweep is in the early planning stages at this point.

A minimal amount was spent on vehicle maintenance in May, but certain Public Works vehicles need tires. Director Pitts stated that he expects to be over budget in this line item, but that he does not expect it to exceed \$2000.

5. Old Business:

A. RFB for Pre-disaster Response/Post-disaster Debris Removal – Update.

Administrator Tucker related that she had received information today from State Emergency Management about a new FEMA program; this program requires that participants have an approved Debris Management Plan and two pre-qualified debris removal contractors. Issues that must be investigated now are as follows:

- (1) Does the contract that is being proposed meet the requirements of this program;
- (2) Do debris removal contractors have to be selected from a pre-approved FEMA list;
- (3) The City does not currently have a Debris Management Plan;
- (4) Can the City of Isle of Palms come under a Charleston County umbrella for a Debris Management Plan?

B. 21st Avenue Beach Access – CDBG - Status

Administrator Tucker reported that she has received the official award letter for \$20,000 for this project. In this letter, CDBG requested a revised timeline and a revised detailed budget with narrative to go along with the award.

C. NPDES Storm Water Management Plan - Update

The City's permit is now on public notice, and Charleston County has sent a lengthy response to DHEC on behalf of the municipalities for whom it has agreed to serve as implementation agent. The first thing that will happen is that the City must enter into an official agreement with Charleston County, then there will be ordinances to be passed in quick succession to be in compliance by September 1, 2007.

Administrator Tucker stated that it is her understanding that the County will be drafting these ordinances which will then go to Attorney Sottile for review and negotiation before being presented to City Council.

D. Long-range Shore Management Plan – Status

The second meeting is scheduled for 1 p.m. on Tuesday, June 12. Non-members are welcomed to attend, but no additional decision-making, consensus building members will be added to the Committee.

E. Drainage – 2001 Waterway Boulevard

Administrator Tucker noted that she has not received any additional information on this subject; therefore, it was decided to remove it from the agenda until the residents return to speak to the Committee.

6. New Business:

Right-of-Way Encroachments – Correspondence from Isle of Palms Water and Sewer Commission

Before seeking an opinion from the City's attorney, Administrator Tucker offered to send a letter to SCDOT for clarification, to include legal documents substantiating same, as to the City's responsibilities for SCDOT's rights-of-way; the letter from the Sewer and Water Commission will be attached.

7. Miscellaneous

Dick Cronin presented a proof of the newsletter he, Director Pitts and Zoning Administrator Kerr had put together; the topic for the initial offering is trash pickup, cart policies, and debris – namely, what is acceptable and what is not.

A discussion that followed concerned the corrals; the result was a proposal that Public Works no longer service corrals as of a specified date in the future. All rollout carts must be placed within ten (10) feet of the pavement to be serviced. The increased production anticipated from the rollout carts has been negated by the time lost removing then replacing the carts in the corrals. Director Pitts stated that his employees are not allowed to go onto private property to get carts due to the liability to the homeowner. Administrator Tucker pointed out that such a policy change should be made in the form of a recommendation to the City Council; she also reminded the Committee that, when the change was made to the rollout carts, the construction of corrals was encouraged by Council.

Returning to the subject of the newsletter, Councilman Cronin stated that the addresses for mailing to residents of the island can be obtained at the Water and Sewer Department; the primary cost will be postage. It was suggested that the distinction between trash and garbage be made in this newsletter. Committee members were encouraged to take the draft home to study and to contact Councilman Cronin directly with suggestions for changes and/or additional information to include on the flyer.

Administrator Tucker reported that the City had received the Beach Monitoring Results for April and May 2007 from DHEC and they had all been good. In addition,

Public Works Committee
June 5, 2007
Page 4 of 4

she informed the Committee that Isle of Palms had again been named a 2007-2008 Blue Wave Beach by the Clean Beaches Council.

Councilwoman Hanbury was concerned that the notice of "No Trash Pickup" on Memorial Day was not in the newspaper until Sunday, May 26. She also commended the Director Pitts on the wonderful job he did containing the trash at the Taste of the Island.

The next meeting was scheduled for 4:00 p.m. on Wednesday, July 11, 2007.

One miscellaneous item from Director Pitts was that Asphalt Concepts will be putting the white trim around the crosswalks on Thursday morning between 8:30 a.m. and noon.

The meeting was duly adjourned at 5:35 p.m. on a motion by Councilman Cronin and a second from Councilwoman Hanbury.

Respectfully submitted:

Marty Bettelli, Chairman