

## **PUBLIC WORKS COMMITTEE**

5:00 p.m., Monday, May 7, 2012

The regular meeting of the Public Works Committee was held at 5:00 p.m. on Monday, May 7, 2012 in the City Hall Conference Room, 1207 Palm Boulevard, Isle of Palms, South Carolina. Attending the meeting were Councilmember Carroll, Vice Chair Loftus, City Administrator Tucker, Director Pitts, Assistant to the Administrator Dziuban and City Clerk Copeland; despite Chair Buckhannon's excused absence, a quorum was present to conduct business.

1. Vice-Chair Loftus called the meeting to order and acknowledged that the press and public were duly notified of the meeting in accordance with the Freedom of Information Act.

### **2. Approval of Previous Meeting's Minutes**

**MOTION:** Councilmember Carroll moved to approve the minutes of the regular meeting of April 10, 2012 as submitted; Vice Chair Loftus seconded and the motion PASSED UNANIMOUSLY.

### **3. Citizens' Comments**

Stewart Coleman of 10 Live Oak Drive stated that he was attending the meeting today to learn about the drainage project the City has planned for his area of the island.

Administrator Tucker explained that the City is in the early stages of this project to install storm sewer infrastructure that will extend from 42<sup>nd</sup> Avenue to 52<sup>nd</sup> Avenue on Palm Boulevard to alleviate some serious flooding in the area. At this time, the City has awarded an engineering/design contract to Civil Site Environmental (CSE); any work Mr. Coleman would be seeing in the area is the surveying. The City will not know the exact route until the surveying is completed and the models are run, but she opined that it would involve Live Oak Drive. The Administrator said that an outfall, a point of stormwater discharge, already exists in that area, and it would be to the City's advantage if the City could connect to it. At this time, the City does not have estimates of the costs involved and no money has been budgeted for the construction. There is only a limited amount of drainage infrastructure in that area of the island, so a serious rainfall means that residents on 46<sup>th</sup> Avenue, for example, cannot get in and out of their homes or move their cars. In addition, Administrator Tucker informed Mr. Coleman that the IOP Water and Sewer Commission also has infrastructure projects going on in that vicinity, and he may want to contact them for more information.

### **4. Departmental Reports for April 2012 – Director Pitts**

#### **A. Maintenance Reports**

#### **B. Trash Collection Tracking Reports**

Director Pitts reported that the emphasis in April had been beach sweeps and general right-of-way maintenance; he noted that the tonnage in miscellaneous garbage was high, which was attributed to spring cleaning.

Vehicle maintenance for the month totaled seventeen hundred twenty-one dollars and sixty-three cents (\$1,721.63), leaving a balance in the budget of thirty-three thousand eight hundred eighty-two dollars and sixty-one cents (\$33,882.61).

Garbage consumption was up compared to the same month in past years and debris was lower in comparison.

Vice Chair Loftus asked about the results of the hazardous recycling and shredding event on Saturday. Assistant Dziuban stated that she had inadvertently posted the wrong hours on the website; therefore, some residents showed up after the trucks had left. Administrator Tucker stated that staff has taken steps to ensure that the problem does not repeat. The shredding company filled their truck to capacity by 11:40 a.m.; the blueprints that the Building Department wanted shredded were taken to the packer for disposal. Charleston County does not yet have the counts on the amount of hazardous household waste that was taken from the island, and the Director assured the Committee that he would forward the information as soon as it was available.

Vice Chair Loftus mentioned that consideration had been given to relocating the event to the Recreation Center on the day of the annual yard sale; he stated that, in his opinion, to hold the two (2) events simultaneously at one (1) location would overwhelm the City's infrastructure. The Administrator explained that staff had thought that combining the events would increase participation in each event; she added that the popularity of the recycling and shred event made it worthy of consideration for more than once per year since the residents have found it to be a useful tool. Assistant Dziuban suggested that the recycle/shred event could be held on the same day as another City event, like the yard sale, if they were held at separate locations.

Vice Chair Loftus suggested that the event be held close on the heels of April 15<sup>th</sup> when people are ready to get rid of personal tax data. Director Pitts agreed that the event should be held earlier in the spring.

Administrator Tucker stated that she thought the City had collected much more electronic waste this year; Director Pitts state that the beds of two (2) F-150 trucks were filled with old telephones, computers and computer parts.

## **5. Old Business**

### **A. Review of FY13 Budgets**

Administrator Tucker explained that this was one (1) more opportunity for the Committee to discuss any concerns it may have with the budgets, to make changes – additions or deletions – from the FY13 budget before the Public Hearing on Tuesday, May 15<sup>th</sup>.

Councilmember Carroll asked about delaying the replacement of a dune walkover in the FY13 budget to the following year. Vice Chair Loftus agreed assuming that there is not another boardwalk seriously in need of repair/replacement; he commented that the boardwalk being replaced at the public restroom would likely be the most expensive boardwalk replacement the City has done.

The Administrator noted that eighty-five thousand two hundred ninety dollars (\$85,290) in the budget is a re-budget for the public restroom, PermaTrak walkover that started in this fiscal year and eighty thousand dollars (\$80,000) is budgeted for the Sea Cabins' walkover replacement in

FY13. She remarked that the City is currently seeking permits for these two (2) walkovers to be constructed with PermaTrak, and she expressed doubt that the re-budgeted amount was sufficient to construct both. Administrator Tucker noted that these two (2) walkovers get the most traffic of all of the beach accesses, and she was in favor of using a significantly improved material that requires less maintenance.

Vice Chair Loftus recalled that the PermaTrak was approximately forty-three thousand dollars (\$43,000); the Administrator cautioned that this amount was for materials only and the installation will be in addition. The Vice Chair voiced concern that PermaTrak was to be used at the Sea Cabins; he stated commented that, since the material is new, he would prefer to see if it lives up to its advertising.

Councilmember Carroll expressed the opinion that the Committee show the residents that it is trying to contain costs and save money. He agreed that, since the City is actively directing visitors to the municipal parking lots, the walkover at the Front Beach should present a good image.

As for the Sea Cabins walkover, Administrator Tucker explained that it is the beach access used by people who park in the municipal lot. Director Pitts commented that the City plans to extend the sidewalk at this walkover to the dunes to reduce the amount of PermaTrak needed and keep costs to a minimum.

**MOTION: Councilmember Carroll moved to reduce by \$40,000 the amount in the FY13 budget for beach walkover; Vice Chair Loftus seconded and the motion PASSED UNANIMOUSLY.**

Vice Chair Loftus asked whether other committees had made changes to the budget; the Administrator said that a member of the Recreation Committee had indicated that he had several reductions to the tourism budgets to recommend at the Ways and Means Committee meeting; neither the Personnel Committee nor the Public Safety Committee made any changes to the budget.

Administrator Tucker recalled that the 2008 beach restoration project had dredged up a cannonball that has now been dated to the Revolutionary War; the cannonball has been stored by the National Park Service, and they are ready to pass it back to the City. The Administrator remarked that, following discussions with the Mayor, she has contacted the group responsible for the restoration of the Hunley about the process and cost for the restoration and preservation of the cannonball; therefore, she would like a placeholder in the budget for this activity. Once the work is completed, the City would like to display it under a protective shield with an appropriate inscription about the cannonball and how it came to be on the island.

Responding to the Vice Chair's question about where the cannonball would be displayed, the Administrator responded that it had to be in a climate-controlled environment and somewhere on the northeast end of the island where it was dredged up.

The Administrator commented that she hopes to move the cannonball only two (2) times, i.e. once to the restorers and once to its display destination.

**MOTION: Councilmember Carroll moved to add \$5,000 to the FY13 budget for the restoration/preservation of a cannonball; Vice Chair Loftus seconded and the motion PASSED UNANIMOUSLY.**

Councilmember Carroll encouraged the City staff to seek support for this endeavor from outside agencies and residents of the island.

## **B. Consideration of CTC Funding Requests**

Administrator Tucker explained that this is an annual opportunity for the City to seek funding from Charleston County for new construction projects like improving earth roads, road drainage, road signage, striping, improvements to intersections, sidewalks and bike paths, and the money can be spent only on public rights-of-way. The 2012 requests from the City were, in order of priority, the 44<sup>th</sup> to 57<sup>th</sup> Avenue drainage project (now 42<sup>nd</sup> to 52<sup>nd</sup>), paving Cassina Drive and a multi-use path from 41<sup>st</sup> to 57<sup>th</sup> Avenue; none of these projects received any funding, but this Committee has been very generous with the City in the past. The Public Safety Committee selected (1) the 42<sup>nd</sup> to 57<sup>th</sup> Avenue drainage, (2) multi-use path from the foot of the Connector through the Palm Boulevard intersection and (3) multi-use path from 41<sup>st</sup> to 57<sup>th</sup> Avenue.

Vice Chair Loftus reiterated the need for a bike path from Breach Inlet to 57<sup>th</sup> Avenue; he again voiced his concern that there will be a serious accident on the island involving cyclists and motorists. Assistant Dziuban reminded the Committee that the City's second priority request to the Transportation Sales Tax Committee for FY13 funding was for the engineering, in phases, of the island-long bike path.

**MOTION: Councilmember Carroll moved to request as a first priority to the CTC for the drainage project from 42<sup>nd</sup> to 52<sup>nd</sup> Avenue, as a second priority for the island-long bike path and no third priority; Vice Chair Loftus seconded and the motion PASSED UNANIMOUSLY.**

Since the list from the Public Safety Committee and the list from the Public Works Committee differ, the final list will be determined by City Council.

## **6. New Business**

**Consideration of Award of Contracts in Excess of \$10,000 – None**

## **7. Miscellaneous Business**

Administrator Tucker announced that the first single-stream recycling bins will be delivered to residences between Breach Inlet and 30<sup>th</sup> Avenue early in June; the balance will be delivered soon after.

In addition, the Administrator informed the Committee that the City will be removing the temporary fencing at 1301 Palm to install the permanent fencing that will be constructed with the oak tree visible from the street, and some grading will be done to the lot.

**Next Meeting Date: 5:00 p.m., Thursday, June 14<sup>th</sup> in the Conference Room.**

**8. Adjourn**

**MOTION: Councilmember Loftus moved to adjourn the meeting at 5:43 p.m.;  
Vice Chair Loftus seconded and the motion PASSED UNANIMOUSLY.**

Respectfully submitted:

Marie Copeland  
City Clerk