

PERSONNEL COMMITTEE
5:30 p.m., Thursday, August 13, 2009

The regular meeting of the Personnel Committee was held at 5:30 p.m. on Thursday, August 13, 2009 in Council Chambers of City Hall, 1207 Palm Boulevard, Isle of Palms, South Carolina. Attending the meeting were Committee member Loftus, Chairman Piening, City Administrator Tucker and City Clerk Copeland. Councilman Taylor's business obligations caused him to be absent from the meeting; his absence was excused.

1. Chairman Piening called the meeting to order and acknowledged that the press and the public had been duly notified of the meeting in accordance with the Freedom of Information Act.

2. **Approval of Previous Meeting's Minutes**

MOTION: Councilman Loftus moved to approve the minutes of the regular meeting of June 9, 2009 as submitted; Chairman Loftus seconded and the motion PASSED UNANIMOUSLY.

3. **Citizen's Comments - None**

4. **Old Business - None**

5. **New Business**

Public Notice to Fill Openings on Boards and Commissions placed with *Island Eye*, *Moultrie News* and *Post and Courier*

City Clerk Copeland distributed the ad copy that would appear in the newspapers noted above.

Councilman Loftus recounted a Personnel Committee discussion earlier in the year regarding a process whereby all persons included in the candidate pool for boards and commissions would re-apply and re-interview; with that in mind, he queried about notification to members of the candidate pool of the Committee's decision. Administrator Tucker agreed to generate a letter to these persons, including an application, and to get it into mail the following day, Friday, August 14, 2009.

Councilman Loftus asked for an explanation of the process for selection once the applications were received; Chairman Piening replied that the Committee members then interview the candidates. Once all candidates have been interviewed, the Committee meets to review the candidates to select its recommendations to City Council.

Administrator Tucker noted that Clerk Copeland had brought an updated September calendar in case the Committee wanted to establish several dates when it could interview candidates. If the Committee could interview in September, as well as October, they might be able to spread them out more than they had in 2008; it would also give Clerk Copeland the freedom to begin scheduling interviews once the deadline passed. After some discussion, the Committee decided that it was unnecessary to establish possible interview dates in September.

6. Miscellaneous Business

Next Meeting Date: 5:30 p.m., Tuesday, September 1, 2009

7. Executive Session, to discuss personnel issues

MOTION: Chairman Piening moved to go into Executive Session at 5:49 p.m. to discuss personnel issues; Councilman Loftus seconded and the motion PASSED UNANIMOUSLY.

The Committee returned to regular session at 6:10 p.m., and Chairman Piening announced that no decisions had been made and no actions taken during Executive Session.

Councilman Loftus related that he and Mayor Cronin had presented ideas to the Accommodations Tax Advisory Committee about an Isle of Palms "Island Days" for an event to occur at the end of January 2010. He expressed his opinion that the City's administrative staff was needed to take the lead in making this event happen. Councilman Loftus then asked what needed to be done here in August to ensure a successful event in January.

Administrator Tucker explained that the City Hall staff would use its resources to make the event a success assuming that the City is committed to make it happen, but she noted that she has expressed concerns to Mayor Cronin that there is an extremely compressed time frame to have a successful event in January. She commented that there was no budget for such an event, and staff would need guidance in that area. The Administrator stated that, for her, the vision was not completely clear. She reported that she has discussed with Recreation Director Page about the babysitting at the Rec Center, and mechanisms that could be put in place for that to happen. One thought was for participating parents to be required to show receipts in order to have free childcare, and another was that there could be an age limit – there would be no accommodations for infants, for instance.

Administrator Tucker stated that she would prefer to have a year's planning period to pull the event together; she noted that she and City Treasurer Suggs were currently very involved with the auditors as they work to prepare the City's annual audited financial statement and related findings. The Administrator repeated that, if the City were committed to holding the event in January 2010, the General Government staff would do so.

Councilman Loftus explained that he wanted the event discussed for the record and to get a decision from Council on how to move forward. The Administrator commented that the 50th Anniversary celebration had taken a full year of preparation, and it began as a volunteer group, but the work ended up being done by the City staff. Councilman Loftus stated that he envisioned a group of "worker bees," which would execute the plan – contract with the trolley company, acquire commitments from the island's restaurants, etc. – to ensure that the event is a fun time for Isle of Palms' residents. He added that he anticipated the involvement of the Exchange Club, the IOP Neighborhood Association and the island's realtors. Councilman Loftus stated that he thought the event should not be too fancy, but happen naturally.

8. Adjourn

MOTION: Councilman Loftus moved to adjourn at 6:15 p.m.; Chairman Piening seconded and the motion PASSED UNANIMOUSLY.

Respectfully submitted:

Marie Copeland
City Clerk