



## **Public Services & Facilities Committee**

9:00 a.m., Tuesday, March 5, 2024

1207 Palm Boulevard

City Hall Council Chambers

### **Public Comment:**

All citizens who wish to speak during the meeting must email their first and last name, address and topic to Nicole DeNeane, City Clerk, at [nicoled@iop.net](mailto:nicoled@iop.net) no later than **3:00 p.m. the day before the meeting**. Citizens may also provide written public comment here:

<https://www.iop.net/public-comment-form>

### **Agenda**

1. **Call to order** and acknowledgment that the press and the public have been duly notified of the meeting in accordance with the Freedom of Information Act.
2. **Election of Chair and Vice Chair**
3. **Citizens' Comments** – All comments have a time limit of three (3) minutes.
4. **Approval of previous meeting's minutes** – February 8, 2024
5. **Old Business**  
Discussion of parking reconfiguration layout options for the Intracoastal side of marina parking lot
6. **New Business**  
Review of FY25 Budget for Public Works Department, Recreation Department, Drainage, Front Beach, Beach and Marina
7. **Miscellaneous Business**  
Next meeting date: 9:00 a.m., Tuesday, April 2, 2024.
8. **Adjournment**



**Public Services & Facilities Committee Meeting  
9:30am, Tuesday, February 13, 2024  
1207 Palm Boulevard, Isle of Palms, SC and  
broadcasted live on YouTube: <https://www.youtube.com/user/cityofisleofpalms>**

**MINUTES**

**1. Call to Order**

Present: Council members Miars, Hahn, Pierce

Staff Present: Administrator Fragoso, Director Kerr, Director Pitts, Director Ferrell

**2. Citizen's Comments -- none**

**3. Approval of Previous Meeting's Minutes – January 11, 2024**

**MOTION: Council Member Hahn made a motion to approve the minutes of the January 11, 2024 meeting. Council Member Pierce seconded the motion. The motion passed unanimously.**

**MOTION: Council Member Miars made a motion to amend the agenda to allow for a discussion of an easement request from the IOP Water & Sewer Commission under New Business. Council Member Pierce seconded the motion. The motion passed unanimously.**

**4. Old Business**

**Discussion of parking reconfiguration layout options for the Intracoastal side of marina parking lot**

Council Member Miars said the restaurant has been unable to confirm their preference for parking lot layout and suggested this item be continued to the March agenda.

Administrator Fragoso said, "In your packets we've included the latest layout that the restaurant folks came up with working with Matt Kline who's been developing these concepts. Last month, we discussed a layout that Matt Kline drew up after hearing some of our feedback and what we think the City would like to see in the new reconfiguration of that parking layout. The restaurant, at that time, had requested the opportunity to review and make some suggestions and changes to a plan that they would be supportive of. So this is what you have in your packet is that plan they developed with Matt Kline...but it is still kind of a work in progress from both sides."

Council Member Miars asked if the ditch along 41<sup>st</sup> Avenue would allow for trailer parking when it is covered. That space would not be amenable to trailer parking since it would have to be parallel parking.

5. **New Business**

A. **Discussion of easement request from the IOP Water & Sewer Commission**

General Manager Chris Jordan and Engineer Mark Yodice came before the Committee to present the Water & Sewer Commission's request for an easement to allow for the extension of the 16" effluent water line to the waterway. Mr. Yodice distributed a colored map indicating the easement area being requested as well as the space needed for a temporary construction easement while the line is being placed. He anticipates the work to begin after the coming beach season, possibly September and then completed in February 2025. Director Kerr explained that it will not be possible for this work to occur concurrently with the City's work on the ditch.

Director Kerr explained, "The attorneys requested that this happen now, this kind of engineering, feasibility analysis from all the engineers. So that is happening now. The next step once they have all kind of said yes we can do it, here are conditions by which we think it should happen. The next step will be this easement agreement. Things that we have been bouncing back and forth, who is going to pay for what, if something happens who pays for that. So that kind of level of detail will get worked through. The other challenge is the parking. We have never really been able to identify an agreeable parking plan. So we have wanted to kind of maintain some flexibility. Mark talked about there is a dumpster, can a dumpster go into this easement. If it is necessary to put the dumpster there in order to work successfully through an agreement with the parking plan, just a lot of moving pieces in this corridor." He envisions all of the work in this area being completed next winter.

Administrator Fragoso added, "Our plan was to have a parking layout agreed upon this winter so that it would be incorporated into the construction timeline after the Waterway Boulevard where the drainage project was completed. That is not going to be possible. We are already in mid-February. We don't have a parking layout, and then this request is also making us adjust that timeline."

Language will be included in the contract requiring the Water & Sewer Commission to return the space to pre-construction conditions. General Manager Jordan said that he does not anticipate needing to make many, if any, repairs to the line once it is installed.

Administrator Fragoso said, "This is another reason why having a new layout that gives the City control of that corner lot seems to be a very practical path for the City because there is just so much happening in that corner, that not having to include in the conversations, which we would have to now, the restaurant because they do have a lease for that corner lot. It would add a level of complication that hopefully if we agree on a new layout we can mitigate."

B. **Review of 10-year capital plan for Public Works Department, Recreation Department, Drainage, Front Beach, Beach, and Marina**

Administrator Fragoso reviewed the new additions to the 10-year capital plan for each department. She anticipates an increase in the cost of the Waterway Boulevard project because the City would like to increase the protection from 6' to 6 1/2'.

She said, “The main drivers of the change [in the 10-year capital plan] is we have moved the timeline of the purchase of our big pieces of equipment for garbage collection to FY26. We do anticipate needing an approval for a letter of intent due to the 18-month lead time in construction and also the drainage projects. There is some shifting there.”

The Recreation Department needs to replace some of the older playground equipment and upgrade the material under the equipment. Director Ferrell said some of equipment purchases can be deferred or phased in over a few years, if necessary. Additionally, the flooring in the High Tide Room needs replacing.

The City will need to resurface the City-owned portion of Ocean Boulevard between 10<sup>th</sup> and 14<sup>th</sup> avenues. Construction of two ADA walkovers is being funded by a grant from the State.

Administrator Fragoso noted that the construction of the emergency access path at the County Park will be moved to FY25 and the City’s cost will be more than \$200,000.

She pointed out the need for large scale nourishment projects at both the north and south ends of the island as seen in FY27 projections. Council Member Pierce said it would be important to address City spending in FY25 and FY26 to anticipate those projects.

Administrator Fragoso said, “That’s the most important conversation I think we need to have as part of this process. We are planning for the worst, right. We have this Army Corps of Engineers project happening this year. We are also in the permitting process and preparing for the application of a shoal management project down on the north end. What we anticipate is those two projects giving us some time between being able to do this as a small, medium-term solution between now and having to execute a larger-scale project. Conditions, those seem to indicate that what we in the past had anticipated, maybe four or five years of timing between a shoal management project and a larger-scale project, that that timing is shrinking just because of the sea level rise and just ongoing storms and abnormal high tides. We don’t know yet. It would be ideal that this Army Corps project would give us a few years breathing room to go through the permitting process and conceptualize the project both on the north, and at the same time, hopefully it is not FY27. Maybe we can push that into FY28. But we are trying to be proactive and thinking worst case scenario for the shoal management project.”

She also noted that costs of beach monitoring will need to be revised depending on beach activity.

## 6. **Miscellaneous Business**

The next regular meeting of the Public Services & Facilities Committee will be Tuesday, March 5, 2024 at 9am.

## 7. **Adjournment**

Council Member Miars made a motion to adjourn and Council Member Pierce seconded the motion. The meeting was adjourned at 10:49am.

Respectfully submitted,  
Nicole DeNeane  
City Clerk